

RELEASE NOTES 10.5

Monday, April 27, 2020



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ONLINE SESSION ENHANCEMENTS

The following enhancements have been implemented in the **Online session** feature that was recently released as a hotfix:

Admin Site: Online Session Enhancements

On the Admin Site session setup page (Admin Site > **Home** > a season > **Setup** > **Sessions** > a session):

- When agency users change a session's **Session mode** from **Online session** to **Offline session**, any previously entered online session details are now hidden instead of deleted (and will re-appear if users change the **Session mode** back to **Online session**). The entered online session details are only deleted when agency users save the session as an **Offline session**.
- Agency users can now add a second URL and additional information to their online sessions by switching on the **Additional information** toggle switch (defaults to OFF) and then entering the required information:

Step 2: Sessions

Set up your session
Provide the details for your session, including location and tuition options.

Basic settings
Define the basics of your session, including dates, location and for what participants may register.

* Session name:

* Dates: to

* Session mode:

Online session instructions:

Participants can join the online session at this URL:

Join by phone: Online session ID: Password:

Additional information

* Overnight?
 Overnight
 Day
 Both

Status: Active
[See a preview](#)

Settings

- [Season](#)
- [Sessions](#)
- [Deposits and payment plans](#)
- [Discounts](#)
- [Look and feel](#)
- [Registration forms](#)
- [Confirmation email](#)
- [Activation](#)

Frequently asked questions

- [What is a session?](#)
- [Where do I enter start and end times?](#)
- [How do multiple tuition rates work?](#)
- [How do I add an early bird price?](#)
- [How do I sell additional items \(t-shirts, after-care, etc.\)?](#)
- [How do age/grade and gender restrictions](#)

Step 2: Sessions

Set up your session
Provide the details for your session, including location and tuition options.

Basic settings
Define the basics of your session, including dates, location and for what participants may register.

* Session name:

* Dates: to

* Session mode:

Online session instructions:

Participants can join the online session at this URL:

Join by phone: Online session ID: Password:

Additional information

Instructions for the additional URL:

Additional URL: URL display text:

Notes:

* Overnight? Overnight Day Both

Status: Active
[See a preview](#)

Settings

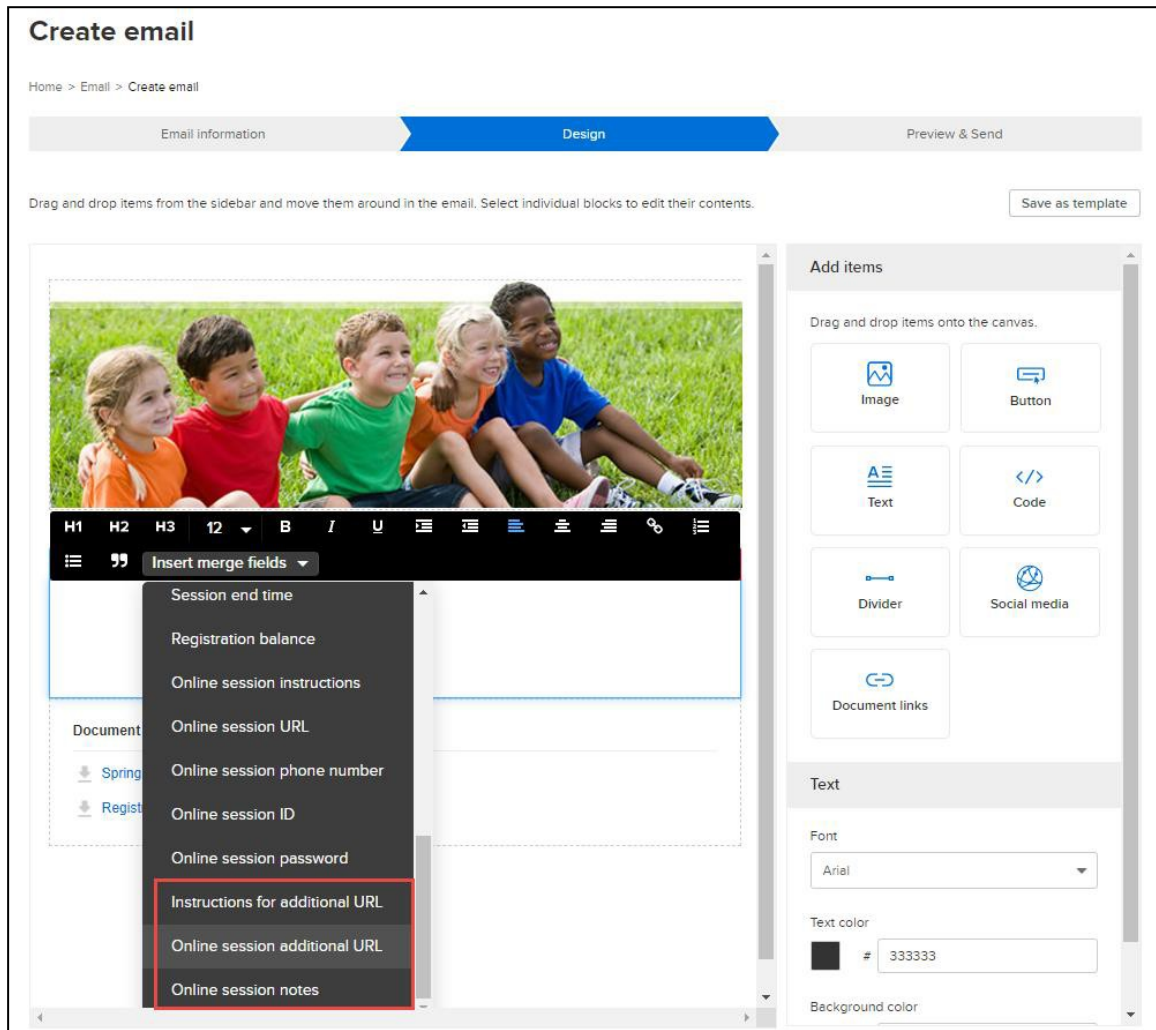
- Season
- Sessions
- Deposits and payment plans
- Discounts
- Look and feel
- Registration forms
- Confirmation email
- Activation

Frequently asked questions

- What is a session?
- Where do I enter start and end times?
- How do multiple tuition rates work?
- How do I add an early bird price?
- How do I sell additional items (t-shirts, after-care, etc.)?
- How do age/grade and gender restrictions work?
- How do I enable waitlist registrations?

For an online session:

- Any **Additional information** configured during session setup is now included in the **Confirmation email** > **Registration summary** section > **{Online session}** merge field. As a result, after participants register for this online session, the **Additional information** is included in their confirmation email.
- The broadcast email > **Design** > **Text** editor > **Insert merge fields** dropdown now includes the following merge fields, so that agency users can include the **Additional Information** configured during session setup:
 - **{Instructions for additional URL}**
 - **{Online session additional URL}**
 - **{Online session notes}**

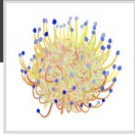


Note: if a participant has registered for multiple online sessions, then separate emails are sent with details (including any **Additional information**) for each online session.

- If no **URLs** were entered during session setup, then confirmation or broadcast emails that contain the **{Online session URL}** or **{Online session additional URL}** merge fields do not display a hyperlink in the **URL** field.

Customer Registration Site Enhancements

To reduce consumer confusion, the map link to the Online Registration Site > **Session Selection** page > **FILTER BY** > **LOCATION** > **Online Session** filter has been removed and the filter name is no longer clickable:



Session Selection

SELECT YOUR SESSION BELOW. YOU CAN REGISTER MULTIPLE PEOPLE AT THE SAME TIME.

FILTER BY

Reset

TEST

Athletics

SESSION MODE

- Online
- Offline

LOCATION

United Kingdom

All | 1 Selected

Clear

Online Session

worcester, EMPYT_DEFAULT, GB

DATES

SESSION LIST

CALENDAR

Clear filters

Week 1

View more details

06/01/2020 - 06/07/2020

Online Session

Discounts available >

Price

\$54.00

Deposit required at checkout

ADD TO CART

YOUR SHOPPING CART

You have no sessions selected. Get started by adding a session on the left.

CONTINUE

SECURE ONLINE REGISTRATION

HAVE QUESTIONS?

Agency primary contact

1-800-123-1234

public@public.com

AUTOMATIC GROUP ASSIGNMENT ENHANCEMENTS

Agency administrators can now control user access to the automated group assignment feature by checking the Admin Site

> **Settings** (⚙️ icon) > **User administration** > **System users** tab > a user > **Edit** > **User cannot configure automatic group assignment settings** checkbox (defaults to unchecked):

Edit user		Settings
Update the permissions and name of your user.		Organization settings
* First name <input type="text" value="Kathy"/>		Organization branding
* Last name <input type="text" value="White"/>		Financial settings
Email address <input type="text" value="1790303374@qq.com"/>		GL codes
* Role	<input type="radio"/> Administrator User can access the entire system.	Social media
	<input checked="" type="radio"/> Standard User cannot access account settings or manage system users.	User administration
	<input type="radio"/> Coach/Instructor User cannot access account settings, manage system users or manually adjust prices.	ACTIVE import tool
	<input type="radio"/> Limited User cannot access financial reporting, account settings, manage system users, edit setups or custom segments.	ACTIVE import tool
Other restrictions	<input type="checkbox"/> User cannot make transactions or modify orders	Discount manager
	<input type="checkbox"/> Hide summary financial data	Fellowship One integration
	<input type="checkbox"/> Hide participant financial data	JumpForward integration
	<input checked="" type="checkbox"/> User cannot configure automatic group assignment settings	Advanced settings
* Season restriction	<input checked="" type="radio"/> All (no restriction)	Locations and classrooms
	<input type="radio"/> Select seasons	Custom translation
* Session restriction	<input checked="" type="radio"/> All (no restriction)	Frequently asked questions
	<input type="radio"/> Select sessions	How do I edit user details?

Once this checkbox is checked, then the user can only view existing group sets and group assignments under the Admin Site

> a season > **Group assignments** tab, but can no longer:

- create or edit group sets and sub-groups
- edit setups
- manage group registrations
- run automatic or manual group assignments
- unassign existing assignments

Prohibited links and buttons are hidden or disabled, for example:

The screenshot displays the ACTIVEWORKS Camp & Class Manager interface. The user is logged in as Kathy White. The main navigation bar includes Home, People, Finance, Email, Membership, and Add-ons. The current view is for the Summer 2020 Kids Week, specifically the Group assignments tab. The interface shows a list of group assignments for the 'fun' category. The 'Participants (0)' section on the left indicates that all participants have been assigned. The right side shows a list of sessions with their respective spots open and total capacity. A table lists participants for the 'star watching (3)' session.

First name	Last name	Session name	Age	Gr
Ben	White	Week 4	8	
Jimmy	White	Week 4	14	
Joey	Doe	Week 2	9	



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