



Camp & Class Manager 9.16 Release Notes

Release Date	Tuesday, December 17 th , 2019
Release Overview	Session-level Deposits Automatic Zip Code Correction
Market/Strategic Goals	Product milestones and usability enhancements
Target Customers	Lite and Plus Customers

Camp and Class Manager Release Notes

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Session-level Deposits

Previously in CCM, deposit amounts could only be configured at the season level and then applied to all sessions in that season, regardless of different prices of tuitions in different sessions.

To provide better flexibility, users can now customize deposit amounts at the session level so that the required deposit amount is appropriate for a specific session.

Location: **Home** tab > a season > **Setup** link > **Deposits and payment plans** > **Initial deposit amount** section > **Set different deposit amounts for different sessions** radio button

Step 4: Deposits and payment plans

Break up the price of camp by setting up deposits or payment plans.

Initial deposit amount ?

Specify the minimum amount a customer needs to pay to secure their spot when registering online.

* Deposit amount

- ☐ Customers must pay in full in order to check out.
- ☐ Customers must pay a deposit of \$ of tuitions in order to check out.
- ☐ Customers must pay a deposit of % of session tuitions in order to check out.
- ☐ Customers can check out without making any payment.
- ☒ **Set different deposit amounts for different sessions.**

Note that merchandise items always require full payment at the time of purchase

11 unassigned sessions
Sessions without an assigned deposit will default to pay in full. [Edit deposits](#)

Status: Active

[See a preview](#)

Settings

- Season
- Sessions
- Session groups
- Deposits and payment plans
- Discounts
- Look and feel
- Registration forms
- Confirmation email
- Activation

Frequently asked questions

Once this radio button is checked, an **Edit deposits** link is displayed. Clicking this link opens a **Deposit setup** popup, which allows agency users to view session information and then assign an appropriate deposit amount to each individual session based on its specific tuition price.

☒ Set different deposit amounts for different sessions.

Note that merchandise items always require full payment at the time of purchase

11 unassigned sessions
Sessions without an assigned deposit will default to pay in full. [Edit deposits](#)

Confirmation email

Activation

Frequently asked questions

[How do deposits work online?](#)

Camp and Class Manager Release Notes

Step 4: Deposits and payment plans

Break up the price of camp by setting up deposits or payment plans.

Initial deposit amount

Specify the minimum amount a customer needs to pay to secure their spot when registering online.

* Deposit amount

Deposit setup

All sessions

Search session name, location and deposit amount

Session name	Date	Location	Tuition price	Deposit amount
Advanced-Yoga	11/01/2019 - 01/30/2021	White Heaven ...	\$400.00 - \$550.00	\$ 100.00
Beginner-Yoga	11/01/2019 - 01/30/2020	Community Buil...	\$450.00 - \$500.00	\$ 100.00
Session 10	12/01/2019 - 01/31/2020	Innovation Tower	\$200.00	\$ 50.00
Session 4	01/01/2020 - 01/31/2020	Innovation Tower	\$125.00	\$ 25.00
Session 5	02/01/2020 - 02/28/2020	Innovation Tower	\$125.00	\$ 25.00
Session 6	03/01/2020 - 04/30/2020	White Heaven ...	\$300.00	\$ 80.00
Session 7	03/01/2020 - 04/30/2020	Innovation Tower	\$300.00	\$ 80.00
Session 8	04/01/2020 - 05/15/2020	Innovation Tower	\$200.00	\$ 50.00

☐ Only show unassigned sessions

Cancel Save

On the **Deposit setup** popup:

- All columns are sortable by clicking the required column header.
- Inactive (deactivated) sessions are grayed-out, but their deposit amounts are still configurable.
- A valid deposit amount must be either 0 or between 1 and 99999.99. Values between 0 and 1 are not allowed.

After saving the configuration, the customized deposit amounts and their assigned sessions are listed under the **Deposits and payment plans > Initial deposit amount** section:

Step 4: Deposits and payment plans

Break up the price of camp by setting up deposits or payment plans.

Initial deposit amount

Specify the minimum amount a customer needs to pay to secure their spot when registering online.

* Deposit amount

☐ Customers must pay in full in order to check out.
☐ Customers must pay a deposit of \$ of tuitions in order to check out.
☐ Customers must pay a deposit of % of session tuitions in order to check out.
☐ Customers can check out without making any payment.
☒ Set different deposit amounts for different sessions.
 Note that merchandise items always require full payment at the time of purchase

No unassigned sessions [Edit deposits](#)

DEPOSIT	SELECTED SESSIONS
\$0.00	Session 9 and 2 other sessions
\$25.00	Session 4 and 1 other session
\$50.00	Session 10 and 1 other session
\$80.00	Session 6 and 1 other session
\$100.00	Advanced-Yoga and 1 other session

Status: Active

See a preview

Settings

- Season
- Sessions
- Session groups
- Deposits and payment plans
- Discounts
- Look and feel
- Registration forms
- Confirmation email
- Activation

Frequently asked questions

- How do deposits work online?
- Why do people pay slightly more than the deposit amount during online registration?
- Can I specify a different deposit amount per session?
- How do I collect outstanding balances from participants?
- How do I set up automatic billing?

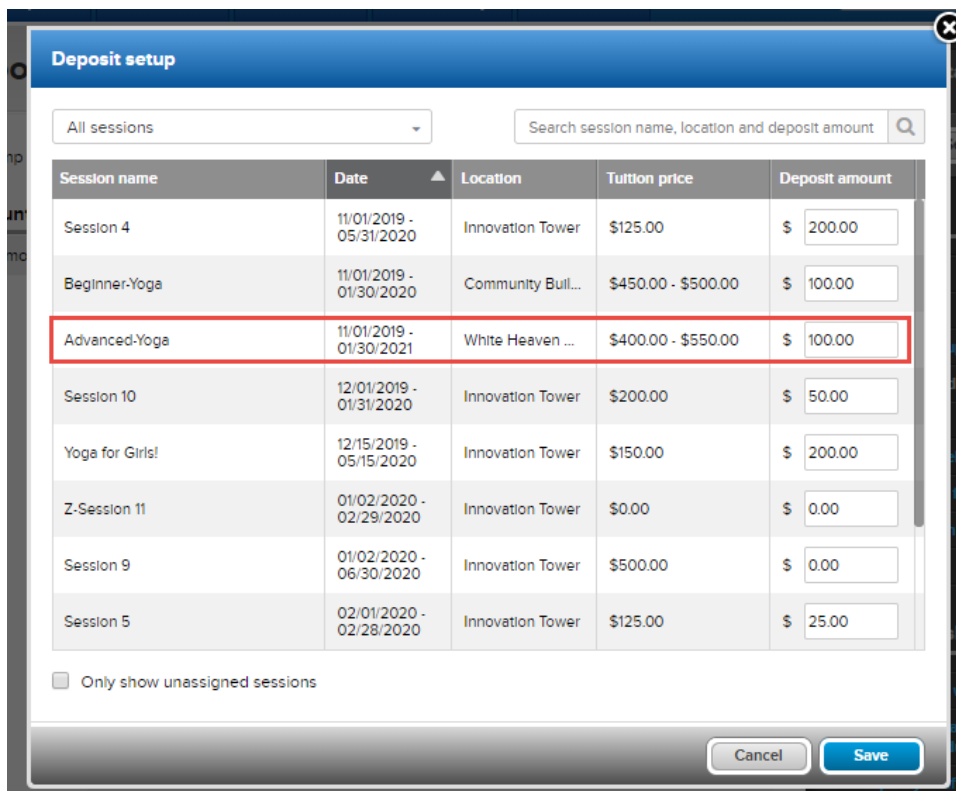
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Users can then click the **Edit deposits** link again to change the deposit amounts.

Note:

- If the **Set different deposit amounts for different sessions** radio button is checked, then any session with a blank deposit amount defaults to pay-in-full, regardless of whether the session is newly-created or is an existing session with a new tuition price.
- Deposits do not apply to merchandise items, which always require full payment at the time of purchase.
- After configuring the deposit amount for a session:
 - If its tuition price has changed and is now higher than the deposit amount, then during checkout, customers must pay the deposit amount.
 - If its tuition price has changed and is now less than the deposit amount, then during checkout, customers must pay the full tuition price.
 - If a new tuition is added to the session, then the new tuition inherits the previously-configured deposit amount.
- When copying a season or session, any session-specific deposits are also copied.

After the session-specific deposits are configured, they are then displayed on the CUI **Review cart & check out** page. For example, the following “Advanced-Yoga” session is configured with a deposit amount of \$100:



The screenshot shows a 'Deposit setup' window with a table of sessions. The table has columns for Session name, Date, Location, Tuition price, and Deposit amount. The 'Advanced-Yoga' session is highlighted with a red border, showing a deposit amount of \$100.00.

Session name	Date	Location	Tuition price	Deposit amount
Session 4	11/01/2019 - 05/31/2020	Innovation Tower	\$125.00	\$ 200.00
Beginner-Yoga	11/01/2019 - 01/30/2020	Community Bull...	\$450.00 - \$500.00	\$ 100.00
Advanced-Yoga	11/01/2019 - 01/30/2021	White Heaven ...	\$400.00 - \$550.00	\$ 100.00
Session 10	12/01/2019 - 01/31/2020	Innovation Tower	\$200.00	\$ 50.00
Yoga for Girls!	12/15/2019 - 05/15/2020	Innovation Tower	\$150.00	\$ 200.00
Z-Session 11	01/02/2020 - 02/29/2020	Innovation Tower	\$0.00	\$ 0.00
Session 9	01/02/2020 - 06/30/2020	Innovation Tower	\$500.00	\$ 0.00
Session 5	02/01/2020 - 02/28/2020	Innovation Tower	\$125.00	\$ 25.00

☐ Only show unassigned sessions

Cancel Save

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Then when customers register for this session in the CUI, they can enroll in a payment plan and pay the deposit amount (plus a processing fee) during checkout:

Review cart & check out

ORDER DETAILS

[+ Add Another Registration](#)

ITEMS	TOTAL
Advanced-Yoga - Adult tuition Edit Remove 11/01/2019 - 01/30/2021 Su, Sa 3:00 PM - 4:30 PM White Heaven Beach Kathy White	\$550.00

Coupon code
 [APPLY](#)

Subtotal

\$550.00

Processing fee

\$4.95

[What's this?](#)

Total

\$554.95

Active Network, LLC will charge the amount above

CHECK OUT

PAYMENT OPTIONS

* PLEASE SELECT A PAYMENT OPTION

☐ Pay in full - \$554.95

☒ Enroll in payment plan

* Please select a payment option for each group of registrations

Amount due now: \$104.95

Advanced-Yoga - Adult tuition

Choose payment plan

Deposit + 3 payment(s) ▼

04/30/2020, \$150.00

05/31/2020, \$150.00

06/30/2020, \$150.00

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Note:

If the AUI **Hide full price** checkbox is checked, then on the CUI **Session Selection** page, the deposit amount is displayed even if it is 0 (exception: if the deposit amount is higher than the tuition price, then the tuition price is displayed).

For example, the following “Yoga for Girls” session has a deposit amount higher than its tuition price and the “Session 9” session has a deposit amount of 0. The **Hide full price** checkbox is checked:

by setting up deposits or payment plans.

Deposit setup

All sessions

Search session name, location and deposit amount

Session name	Date	Location	Tuition price	Deposit amount
Session 4	11/01/2019 - 05/31/2020	Innovation Tower	\$125.00	\$ 200.00
Beginner-Yoga	11/01/2019 - 01/30/2020	Community Buil...	\$450.00 - \$500.00	\$ 100.00
Advanced-Yoga	11/01/2019 - 01/30/2021	White Heaven ...	\$400.00 - \$550.00	\$ 100.00
Session 10	12/01/2019 - 01/31/2020	Innovation Tower	\$200.00	\$ 50.00
Yoga for Girls!	12/15/2019 - 05/15/2020	Innovation Tower	\$150.00	\$ 200.00
Z-Session 11	01/02/2020 - 02/29/2020	Innovation Tower	\$0.00	\$ 0.00
Session 9	01/02/2020 - 06/30/2020	Innovation Tower	\$500.00	\$ 0.00
Session 5	02/01/2020 - 02/28/2020	Innovation Tower	\$125.00	\$ 25.00

☐ Only show unassigned sessions

Cancel

Save

Set different deposit amounts for different sessions.

Note that merchandise items always require full payment at the time of purchase

No unassigned sessions

Edit deposits

Customers must pay a customized deposit for following selected sessions:

DEPOSIT	SELECTED SESSIONS
\$0.00	Session 9 and 1 other session
\$25.00	Session 5
\$50.00	Session 10 and 1 other session
\$80.00	Session 6 and 1 other session
\$100.00	Advanced-Yoga and 1 other session
\$200.00	Session 4 and 1 other session

Deposit option available until

01/15/2020

Hide full price

☒ On session selection page show deposit amount in place of full price.

Confirmation email

Activation

Frequently asked questions

How do deposits work online?

Why do people pay slightly more than the deposit amount during online registration?

Can I specify a different deposit amount per session?

How do I collect outstanding balances from participants?

How do I set up automatic billing?

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Then in the CUI, the “Yoga for Girls!” session displays its tuition price while the “Session 9” session displays its deposit amount (of 0).

Session Selection

SELECT ONE OR MORE SESSIONS BELOW. YOU CAN REGISTER MULTIPLE PEOPLE AT THE SAME TIME.

FILTER BY

LOCATION

All locations

DATES

Starts after

MM/DD/YYYY

Ends before

MM/DD/YYYY

AGE

☐ 10

☐ 11

☐ 12

☐ 13

☐ 14

☐ 15

☐ 16

☐ 17

☐ 18

☐ 19+

GENDER

☐ Male only

☐ Female only

☐ Co-ed

GRADE as of 2019-2020

☐ 6th

☐ 7th

☐ 8th

☐ 10th

☐ 11th

☐ 12th

SESSION LIST

SHOWING 1 - 10 OF 11 SESSIONS

Yoga for Girls!

View more details

12/15/2019 - 05/15/2020

M - F, 9:00 AM - 11:00 AM

Innovation Tower

Ages 10-40 | Female | Grades 6th to 18+

Price

\$150.00

Deposit required at checkout

ADD TO CART

Session 9

View more details

01/02/2020 - 06/30/2020

SU, F - SA

Innovation Tower

Price

\$0.00

Deposit required at checkout

ADD TO CART

YOUR SHOPPING CART

You have no sessions selected. Get started by adding a session on the left.

CONTINUE

SECURE ONLINE REGISTRATION

HAVE QUESTIONS?

Agency primary contact

1-800-123-1234

public@public.com


Yoga 2019-2020 contact

Kate Willson

1234567890

two@one.com

Automatic Zip Code Correction

Now, when ACTIVE users or agency administrators configure the Home >  icon > **Financial settings** > **ZIP** field:

- If a valid 5-digit zip code is entered without the 4-digit add-on code, then the system may automatically append the add-on code.
- If the zip code is invalid but other address fields are valid, then the system-suggested address may include the add-on code.
- If both the zip code and street address are invalid, then the system will save the invalid address.

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