ACTIVE WORKS. | CAMP & CLASS MANAGER

Release Notes 8.15 Tuesday, Dec. 18th,2018

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Categorize eCheck Returns

To differentiate eCheck return transactions from other refunds, on the order detail page (AUI > **People** tab > a person > **Order history** > an order):

- In the View transactions column, eCheck transactions are now labeled as "ECP Returns".
- In the **Refunds** column, the negative refund amount is displayed in red brackets.

Home	People	Finance	Email	Membership	Merchandise				Q
Contact Information	on	Order #	#C-5B	8THJ833M	IM				
Nemo Cheung home: 888-444-5125	Edit								
Nemo.Cheung@null.act om	tvenetwork.c	View custom	ler				Rese	end email Ap	ply discount 🔻
Telesis Ct. 10082 San Diego, CA 92121		Balance					\$100.00	Make a pa	yment
		Remaining bal	Remaining balance					Please pay Im	mediately
		Current sta	te of this o	order					
				Item			Total	Amount paid	Balance
		Actions		Beginning Taba O6/01/201 Ewis a Anothered State Tuition	nta - Class Fee 18 - 11/30/2018 nd Clark High School Ing		\$100.00	(\$0.00)	\$100.00
				Class Fee - \$	100.00			(\$0.00)	\$100.00
				Total			\$100.00	(\$0.00)	\$100.00
		Transactio	n history fo	r this order					
		View transact	ons	Date/time	Payments		Refunds	Entered t	y
		Sale View transacti	ons	04/20/2018 7:43 PM				Nemo Ch	eung
		Payment View transacti	ons	04/20/2018 7:49 PM		\$100.00			
		ECP Returns View transactions 04/20/2018 8:00 PM					(\$1	00.00) Nemo Ch	eung

Multiple Price Tiers: Edit previous early-bird purchases

When editing an early-bird purchase that was made before the release of the new price-tier feature, an "Early bird

price" label is now displayed.

Location: AUI > **People** tab > a person > **Order history** tab > an order > **Actions** > **Edit purchases**

hange the registration of ELaine A from:			
ELaine A		\$72.00	
Fashion Me now part 6 (05/31/2018 - 12/31/2018) Community Building		Amount paid	
Price 2	\$30.00	\$0.00	
lunch	\$20.00	Pomaining balanco	
Box	\$10.00	Remaining balance	
abc	\$12.00		
lotal:	\$72.00		
Community Building			
Community Building Select a tuition Price 1 Price 2	Early bird price:	Price \$90.00 Edit ▼ \$100.00	Spots left Unlimited Unlimited
Community Building Select a tuition Price 1 Price 2 Select session options	Early bird price: Qty.	Price \$90.00 Edit ▼ \$100.00 Price	Spots left Unlimited Unlimited Spots left
Community Building Select a tuition Price 1 Price 2 Select session options Iunch	Early bird price: Qty. 1	Price \$90.00 Edit ▼ \$100.00 Price \$20.00 Edit ▼	Spots left Unlimited Unlimited Spots left Unlimited
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Community Building Select a tuition Price 1 Price 2 Select session options I lunch Select merchandise Box abc	Early bird price: Qty. 1 Qty. 1 1	Price \$90.00 Edit ▼ \$100.00 Price \$20.00 Edit ▼ \$10.00 Edit ▼ \$12.00 Edit ▼	Spots left Unlimited Unlimited Spots left Unlimited Items left Unlimited
Community Building Select a tuition Price 1 Price 2 Select session options Iunch Select merchandise Box abc Dancing 2017 T-shirt	Early bird price: Qty. 1 Qty. 1 1 1 1	Price \$90.00 Edit ▼ \$100.00 Price \$20.00 Edit ▼ \$10.00 Edit ▼ \$12.00 Edit ▼ \$12.00 Edit ▼	Spots left Unlimited Unlimited Spots left Unlimited Items left Unlimited Unlimited
Community Building Select a tuition Price 1 Price 2 Select session options Iunch Select merchandise Box abc Dancing 2017 T-shirt Destruction between ministered base between betwe	Early bird price: Qty. 1 Qty. 1 1 1 1	Price \$90.00 Edit ▼ \$100.00 Price \$20.00 Edit ▼ \$10.00 Edit ▼ \$12.00 Edit ▼ \$15.00	Spots left Unlimited Unlimited Spots left Unlimited Items left Unlimited Unlimited

Support Chargebacks

Previously in CCM, chargebacks (direct return transactions between customers and their banks) were categorized as "Payments". To correctly treat chargebacks as refunds, the following updates have been applied:

Home page:

Under the AUI > Home tab > Next payment from ACTIVE section, the remittance amounts are now calculated with chargebacks counted as refunds.

Home	People	Finance	Email	Membership	Merchandise			
IOR							Actions	
							Register someone	
easons							Email registrants	
Create a se	eason			View	Current seasons	÷	Update account in	formation
rench Trainir Ionday, July 23 019	ng Class 8, 2018 - Thursday	, February 28,	Active Current status	3 Registratio	sons Total sa	.00	Submit a feature i	request
etup Session	s Reports Delet	te		collected			Next payment	from ACTIVE
FR SEASON								
uesday, Januar 019	ry 23, 2018 - Wed	nesday, July 31,	Active Current status	24 Registratio	ons Total sa	236.00	(\$100.00) (s	o far)
etup Session	s Reports Dele	te		collected			This period: 08/01	/2018 - 08/15/2018
unday, Decemi 018	Club ber 9, 2018 - Sund	day, December 30,	Active Current status	3 Registratio	ons Total sa	.00 lles	\$905.30 Last period: 07/16	/2018 - 07/31/2018
etup Session	s Reports Delet	te		collected				
laTestSeasor	1						Payment schedu	
unday, Deceml 8, 2019	ber 10, 2017 - Thi	ursday, February	Current status	3 Registratio	ons Total sa	JO iles	View ACTIVE ac	count statement
etup Session	s Reports Delei	te		collected			Last updated: 0 PM	8/07/2018 6:05
uick Links								

Financial summary:



Under the AUI > **Finance** tab > **Last payment from ACTIVE** section, the remittance amount is now calculated with chargebacks counted as refunds.

Order details page:

On the order detail page (AUI > **People** tab > a person > **Order history** tab > an order):

- In the **View transactions** column, chargeback transactions are now labeled as "Customer Chargeback".
- In the **Refunds** column, the negative refund amount is displayed in red brackets.

Order #C-5B8T7RNBP27					/iew other orders 🔹			
View customer					Rese	nd ema		oply discount 🔻
Balance	:	\$100.00 Make a payment						
Remaining balance					\$100.00	Ple	ease pay Im	imediately
Current state of this o	order							
		Item			Total	Amou	nt paid	Balance
Actions	•	Price Tuition			\$100.00		(\$0.00)	\$100.00
		Price - \$100.00			\$100.00		(\$0.00)	\$100.00
		TOTAL			\$100.00		(90.00)	\$100.00
Transaction history fo	or this	order						
View transactions	Date	/time	Payments	F	Refunds		Entered	by
Payment - Sale View transactions	11/28	2018 2:02 PM	\$100.00)			Camps U	ser
Customer Chargeback View transactions	11/29	/2018 11:21 AM			(\$10	00.00)	Camps U	ser

Chargeback information is displayed under the **View transactions** link > **Refund details** section:

Order C-5B8T7RNBP27: Order history							
Return to order							
11/29/2018 11:21 AM Entered by Camps User							
Previous transaction							
Refund details							
\$100.00 was refunded to Test Chargeback.							
Refunded to VISA ***1881							

Membership homepage:

Under the AUI > **Membership** tab, the total **Refunds** amount is now calculated with chargebacks counted as refunds.

Camp and Class Manager Release Notes

Home People	e Finance	Email	Membership	Merchandise			Q
Membership						Actions	
-	1					Manage membership set	up
View All packages		Time period	11/14/2018 to	12/14/2018	Update	Member roster report	
						Membership activity repo	ort.
Current ac	1 tive members	2018 - 12/14/	\$53, Total life	075.0 etime revenue	0	Membership summary re	port
1 Start date active members	1 End date active memb	pers.	\$2	2 ,700.00 Payments			
21 Renewals 2 Expirations	3 New members 1 Cancellations		\$	400.00 Refunds]		

Membership summary report:

In the AUI > **Membership** tab > **Membership summary report**, whether grouped by *Package*, or by *Package and option*, the amounts displayed in the **Refunds** column are now calculated with chargebacks counted as refunds.

Members	ship							
Membership > Membership summary report								
Membership summary report Package Q								
Time period	11/14/2018 to	12/14/2018	Update	Group by	Package	•		Showing 1 of 1
Package	Members at start	New members	Cancellations	Renewals	Expirations	Members at end	Payments	Refunds
new pack	1	3	1	21	2	1	\$2,700.00	\$400.00
	1	3	1	21	2	1	\$2,700.00	\$400.00

Membe	rship									
Membership > M	Membership > Membership summary report									
Membership	Membership summary report Package Q									
Time period	Time period 11/14/2018 to 12/14/2018 Update Group by Package and option ▼ Showing 2 of 2									
Package	Option	Members at start	New members	Cancellations	Renewals	Expirations	Members at end	Payments	Refunds	
new pack	new option	0	2	0	1	1	1	\$600.00	\$200.00	
new pack	one day opti	1	1	1	20	1	0	\$2,100.00	\$200.00	
		1	3	1	21	2	1	\$2,700.00	\$400.00	

ACTIVE account statement report:

Under the AUI > Finance tab > Reports tab > ACTIVE account statement report > Detailed Report section > Other

tab, chargeback transactions are now labeled as "Chargeback".

ACTIVE acc	count statem	ent		
ome > Finance > Repo	rts > ACTIVE account stateme	ent		
Summary				Run report 🔻 Share Export
Statement time period	December 1 - 15, 2018	Multiple pay periods	Update	Master financial report
Statement time perio	d	December	1 - 15, 2018	
For season		All transactio	ns 🔻	
Credit card activity				
Credit card payments			\$1,400.00	
Credit card refunds			(\$50.00)	This statement only shows transactions affecting ACTIVE's
Credit card processing	Credit card processing fees			payments to your organization (For example, credit card payments, refunds and any fees). Learn more
Registration activity				
Registration fees paid	by organization		\$0.00	
Registration fees paid	by customer		\$0.00	
Other				
Fee adjustments			\$0.00	
Miscellaneous adjustr	nents		\$0.00	
Fees for services			\$0.00	
Payment received			\$0.00	
Chargebacks			(\$700.00)	
Subscription fee			\$0.00	
Total amount			\$650.00	
Detailed Report				
Payment activity	Registration activity	Additional purchases activity	0	her
Date	Reason			Description Amount
12/06/2018	Chargeback		1	(\$200.00)
12/06/2018	Chargeback		1	(\$300.00)
12/03/2018	Chargeback		1	Does Not Recognize (\$200.00)

Session summary report and Session type summary report:

In the AUI > Finance tab > Reports tab > ACTIVE account statement > Run report button > Session summary report or Session type summary report > Refunds processed through ACTIVE column, the negative amounts of chargeback transactions are displayed in brackets.

Purchases 🗾	Cancelled purchases	Discounts 🔽	Cancelled discoun	Payments processed through A(Refunds processed through ACTIVE 🗾 🔽
\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	(\$200.00)
\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	(\$500.00)
\$0.00	(\$254.00)	\$0.00	\$0.00	\$0.00	(\$50.00)
\$1,000.00	(\$254.00)	\$0.00	\$0.00	\$1,400.00	(\$750.00)
Session	summary report (+)		: •	

Purchases 🔽	Cancelled purchases	Discounts 🗾	Cancelled discoun	Payments processed through A(Refunds processed through ACTIVE	_
\$1,000.00	(\$254.00)	\$0.00	\$0.00	\$1,400.00		(\$750.00)
\$1,000.00	(\$254.00)	\$0.00	\$0.00	\$1,400.00		(\$750.00)
Session	type summary report	+		:		

Allocation report:

In the AUI > Finance tab > Reports tab > ACTIVE account statement > Run report button > Allocation report > Allocation Type column, chargeback transactions are now labeled as "Refund Allocation", and the negative amounts are displayed in brackets.

Transaction Date 🔽 Payment ID 📃 💌	Refund Payment 🔽	Payment	t Type 🛛 🔽	Payment Method 🔽	Allocation Type 🛛 🔽	Amount 🔽	Item Name
12/03/2018 2:09:27 / 289254002		CREDIT_	CARD	Visa	Initial Allocation	\$200.00	Price
12/03/2018 2:51:57 / 289254002	289277301	CREDIT_	CARD	Visa	Refund Allocation	(\$200.00)	Price
12/03/2018 6:11:35 / 289263102		CREDIT_	CARD	Visa	Initial Allocation	\$200.00	Price
12/05/2018 6:09:03 / 20000000000149100		CREDIT_	CARD	Visa	Initial Allocation	\$500.00	Price
12/06/2018 5:09:45 / 20000000000179200		CREDIT_	CARD	Visa	Initial Allocation	\$200.00	Price
12/06/2018 5:11:45 / 20000000000189100		CREDIT_	CARD	Visa	Initial Allocation	\$300.00	Price
12/06/2018 5:16:15 / 20000000000189100	2000000000189300	CREDIT_	CARD	Visa	Refund Allocation	(\$300.00)	Price
12/06/2018 5:16:16 / 20000000000179200	2000000000189400	CREDIT_	CARD	Visa	Refund Allocation	(\$200.00)	Price
12/06/2018 6:42:16 / 283946002		CREDIT_	CARD	Visa	Transfer Out	(\$10.00)	Monday
12/06/2018 6:42:16 / 284499902		CREDIT_	CARD	Discover	Transfer Out	(\$10.00)	10
12/06/2018 6:42:16 / 284499902		CREDIT_	CARD	Discover	Transfer In	\$10.00	Monday
12/06/2018 6:42:16 / 284343902		CREDIT	CARD	Visa	Transfer In	\$10.00	DECLINED
Allocation report	Allocation report						

Master financial report:

In the AUI > Finance tab > Reports tab > ACTIVE account statement > Master financial report > transaction_type column, chargeback transactions are now labeled as "ALLOCATION – REFUND TO CUSTOMER", and the amounts are displayed as negative numbers.

1	transaction_type	order_nur session_n	season_name	date	time	amount	check_nu	location_r
2	CREDIT_CARD_PAYMENT_OUT	C-5B8TKYSC66K	Membership	12/10/2018	1:53:55	-105		
В	ALLOCATION - REFUND TO CUSTOMER	C-5B8TKYS new pack	Membership	12/10/2018	1:53:55	-105		
4	SALE	C-5B8TL00 finance ta	season 1	12/10/2018	3:17:00	100		CA locatio
Б	ALLOCATION - ORIGINAL PAYMENT	C-5B8TL00 finance ta	season 1	12/10/2018	3:17:01	100		CA locatio
Б	REGISTRATION PROCESSING FEE - PAID BY AGENCY	C-5B8TL00 finance ta	season 1	12/10/2018	3:18:02	-4.95		CA locatio
7	CC PROCESSING FEE	C-5B8TL005DXL	season 1	12/10/2018	3:18:02	-3.95		
В	CREDIT_CARD_PAYMENT_IN	C-5B8TL005DXL	season 1	12/10/2018	3:18:02	100		
þ	CREDIT_CARD_PAYMENT_OUT	C-5B8TL005DXL	season 1	12/10/2018	3:20:08	-100		
0	ALLOCATION - REFUND TO CUSTOMER	C-5B8TL00 finance ta	season 1	12/10/2018	3:20:08	-100		CA locatio
1	CREDIT_CARD_PAYMENT_OUT	C-5B8TK1CY5BX	merchandise	12/10/2018	7:47:45	-45		
2	ALLOCATION - REFUND TO CUSTOMER	C-5B8TK1(session a	merchandise	12/10/2018	7:47:45	-45		CA locatio
3	SALE	C-5B8TL0S chargebac	chargeback season	12/11/2018	1:21:47	100		CA locatio
4	ALLOCATION - ORIGINAL PAYMENT	C-5B8TL0S chargebac	12/11/2018	1:21:47	100		CA locatio	
5	REGISTRATION PROCESSING FEE - PAID BY AGENCY	C-5B8TL0S chargebac	chargeback season	12/11/2018	1:22:54	-4.95		CA locatio
6	CC PROCESSING FEE	C-5B8TL0S0FMY	chargeback season	12/11/2018	1:22:54	-3.95		
7	CREDIT_CARD_PAYMENT_IN	C-5B8TL0S0FMY	chargeback season	12/11/2018	1:22:54	100		
8	CREDIT_CARD_PAYMENT_OUT	C-5B8TDYBGZ8W	Camps2292412	12/11/2018	1:38:04	-20		
9	ALLOCATION - REFUND TO CUSTOMER	C-5B8TDYI SessionA1	Camps2292412	12/11/2018	1:38:04	-20		Location0
0	CREDIT CARD PAYMENT OUT	C-5B8TL0S0FMY	chargeback season	12/11/2018	2:07:33	-100		
1	ALLOCATION - REFUND TO CUSTOMER	C-5B8TL0S chargebac	chargeback season	12/11/2018	2:07:33	-100		CA locatio
2								

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