



Camp & Class Manager 12.10 Release Notes

Release Date	Friday, August 5 th , 2022
Release Overview	<p>Publish seasons to the ACTIVE Captivate app</p> <p>Custom reports: display sub-session type</p> <p>Session list order</p>
Market/Strategic Goals	Product milestones and usability enhancements
Target Customers	Lite and Plus Customers

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New features

Publish seasons to the ACTIVE Captivate app

ACTIVE Captivate is one of ACTIVE Network's solutions for organizations to provide a mobile app to their customers to improve customer engagement and retention.

ACTIVE Captivate consists of the:

- ACTIVE Captivate Portal: for agency users to administer ACTIVE Captivate.
- ACTIVE Captivate iOS and Android mobile apps: for consumers to view notifications, activities and activity photos.

To enable ACTIVE Captivate, contact the ACTIVE Network support team to enable ACTIVE Captivate for your organization.

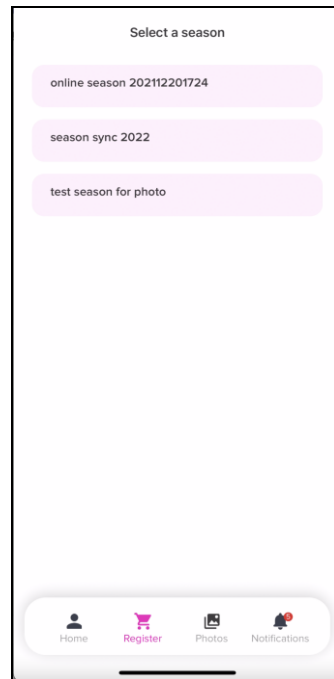
For organizations which have enabled ACTIVE Captivate, agency users can enable/disable the publishing of a season to the ACTIVE Captivate app by turning on/off the season's **Setup** page > **Season** > **Publish to the ACTIVE Captivate app** switch (by default, seasons are set to be published to the ACTIVE Captivate app).

The screenshot shows the 'Step 1: Season' setup page in the ACTIVE Captivate app. The page has a blue header with navigation tabs: Home, People, Finance, Email, Membership, and Add-ons. Below the header is a light blue banner with the text 'Manage your private lessons with the all-new ACTIVE Reserve! Click here to learn more.' The main content area is titled 'Step 1: Season' and contains a form for creating a new season. The form includes a 'Season name' field with the value 'Teresa's school' and an example 'Summer 2023 Basketball'. There is a checkbox for 'USA Hockey memberships only' which is unchecked. Below this is a 'Categories' section with a text input field containing 'Computers' and a dropdown menu. At the bottom of the form is a 'Contact' section with a link to 'Assign contact person'. On the right side of the page is a sidebar with a 'Status: Active' indicator and a 'See a preview' button. Below this is a 'Settings' section with a list of options: Season, Sessions, Session groups, Deposits and payment plans, Discounts, Look and feel, Registration forms, Confirmation email, Waitlist automation, and Activation. The 'Season' option is highlighted with a red box. At the bottom of the page is an 'Attendance tracking' section with a toggle switch that is currently turned on.

By turning off the **ACTIVE Captivate** switch (hiding a season):

- Consumers will not be able to see this season in the ACTIVE Captivate mobile app:

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- Organizations will not be able to see this season listed in the ACTIVE Captivate Portal > **Activity setup** > **Activities** tab:

Front desk

Customer management

Activity setup

Activities

Photo management

General

Activities

Q

Search by activity name or location

Category

All categories

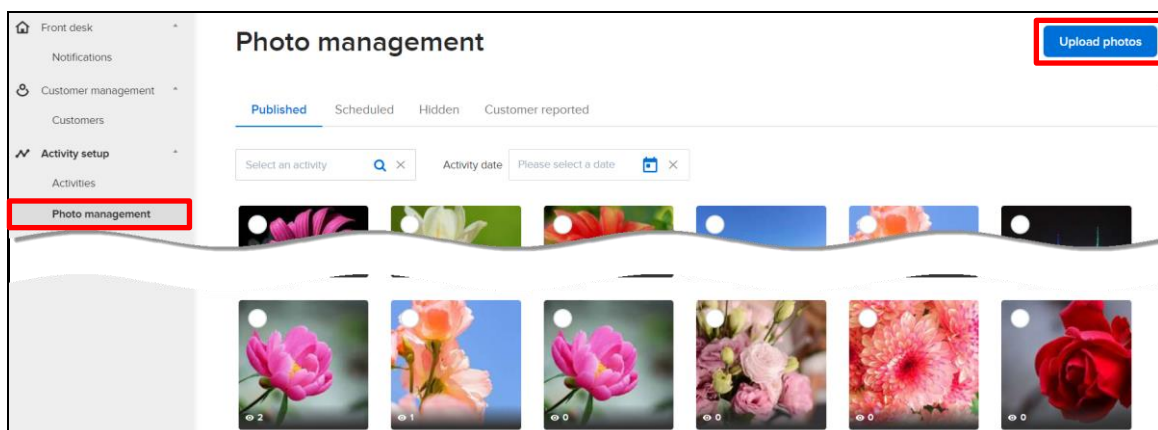
Location

All locations

ACTIVITY NAME	ACTIVITY NUMBER	ACTIVITY CATEGORY	ACTIVITY STATUS	LOCATION
(copy) check_session		check_session	Completed	complex vanessa
check_session		check_session	Open	Facility
new session_meeting		new session_meeting	Open	Online Session
newsession437		newSeason436	Completed	Online Session
session129(not change)		newSeason436	Open	chunxilu
session202112201541		season202112201541	Open	chunxilu

6 items in total

- Organizations will not be able to publish photos for this season to the ACTIVE Captivate mobile apps by using the ACTIVE Captivate Portal > **Photo management** > **Upload photos** function (because the season is not listed in the **Select activity** list):




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Activity setup > Photo management > Upload photos

Upload photos

Select activity*

Select activity date* 

Publish* ☒ Now
☐ On a future date

Select photos*

- Organizations will not be able to send notifications to registrants in this season by using the ACTIVE Captivate Portal > **Front desk** > **Notifications** > **Create a notification** function (because the season is not listed in the **Select activities** list):

Front desk > Notifications > Create a notification

Notifications

Notifications (highlighted in red box)

Create a notification (highlighted in red box)

Drafts | Scheduled | Sent

SUBJECT	LAST MODIFIED DATE
Class re-scheduled	6/9/2022 10:15 AM

1 item in total

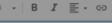
Front desk > Notifications > Create a notification

Create a notification

Subject*

Message*


15




Schedule* ☒ Send now
☐ Send in the future
☐ Send on trigger

Recipients* ☐ All customers
☒ Registrants

For*

Please select a date range* - 

Select activities



	ACTIVITY NAME	ACTIVITY CATEGORY	LOCATION
<input type="checkbox"/>	(copy) check_session	check_session	complex vanessa
<input type="checkbox"/>	check_session	check_session	Facility
<input checked="" type="checkbox"/>	new session_meeting	new session_meeting	Online Session
<input checked="" type="checkbox"/>	newsession437	newSeason436	Online Session
<input type="checkbox"/>	session129(not change)	newSeason436	chumellu
<input type="checkbox"/>	session202112201541	session202112201541	chumellu

6 items in total

Custom reports: display sub-session type

When setting up a session, agency users can set a **Sub-session type** for the session to be displayed to participants by configuring the season's setup page > **Step 2: Sessions** > a session > **Report and display settings** > **Sub-session type**:

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Home People Finance Email Membership Add-ons

Manage your private lessons with the all-new ACTIVE Reserve! [Click here to learn more.](#)

Step 2: Sessions

Set up your session

Provide the details for your session, including location and tuition options.

Basic settings

Define the basics of your session, including dates, location and for what participants may register.

* Session name: MS Office

Payment plans: This session is associated with the payment plans: 3 Installments

Report and display settings

Manage how this session will display to participants.

Display status: Online

Session type: Spring

Sub-session type: Junior

Categories: ☒ This session uses the default categories for the season it belongs to ☐ This session uses custom categories different than the season default

GL code: Unassigned

Internal ID 1:

Internal ID 2:

Back Save and continue

Status: Active

See a preview

Settings

- Season
- Sessions
- Session groups
- Deposits and payment plans
- Discounts
- Look and feel
- Registration forms
- Confirmation email

In a season's homepage > **Reports** > a custom report, agency users can now add a **Sub-session type** column to a report by adding the **Customize > Edit columns > Sub-session type** column:

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Home > Yoga 2019-2022 > Reports > cross-season -registration report

Dashboard Sessions Coupons **Reports** Supplemental forms Group assignments

cross-season -registration report [Save report](#) [Schedule](#) [Export report](#) [Share](#) [Customize](#) Search

Season 5 of 46 seasons [Edit](#) Session All sessions [Edit columns](#) Showing 51 of 54

Filters No filters set [Edit filter criteria](#)

Email selected people

<input type="checkbox"/>	Participant: Na...	Participant: Ge...	Primary P/G: N...	Season name	Session name	Participant: Ag...	Balance	Camper notes	Classroom
<input type="checkbox"/>	John Smith	Male		Yoga 2019-2022	Beginner-Yoga		\$0.00	Show notes	
<input type="checkbox"/>	Jane Smith	Female		Yoga 2019-2022	Beginner-Yoga		\$0.00	Show notes	
<input type="checkbox"/>	Mary Wells	Female		Yoga 2019-2022	Advanced-Yoga		\$0.00	Show notes	
<input type="checkbox"/>	Jenny Smith	Female	John Smith	Yoga 2019-2022	Advanced-Yoga		\$250.00	Show notes	
<input type="checkbox"/>	Mark Simpson	Male		Yoga 2019-2022	Advanced-Yoga		\$250.00		

Choose columns

Search for a column Search for a column

☐ Available columns

- ☐ Session end date
- ☐ Session end time
- ☐ Session location
- ☐ Session option purchases
- ☐ Session start date
- ☐ Session start time
- ☐ Sold
- ☒ Sub-session type
- ☐ Tuition
- ☐ Waivers

☐ Selected columns

- ☐ Participant: Name
- ☒ Participant: Gender
- ☐ Primary P/G: Name
- ☐ Season name
- ☐ Session name
- ☐ Participant: Age as of today
- ☐ Session type
- ☐ Balance

Reset to default Add blank column Column label

Cancel Save

Agency users can then view the **Sub-session type** column in online, exported and scheduled custom season reports.

Example:

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Home
People
Finance
Email
Membership
Add-ons

Manage your private lessons with the all-new ACTIVE Reserve! [Click here to learn more.](#)

Teresa's school

Home > Teresa's school > Reports > Teresa's

Dashboard
Sessions
Coupons
Reports
Supplemental forms
Group assignments
Waitlist

Teresa's
Save report
Schedule
Export report
Share
Customize
Search

Season 1 of 48 seasons Edit
Session All sessions Edit
Showing 4 of 10

Filters No filters set Edit filter criteria

Email selected people

	Participant: Na...	Participant: Ge...	Primary P/G: N...	Season name	Session name	Participant: Ag...	Session type	Balance	Sub-session type
<input type="checkbox"/>	Anila Green	Female		Teresa's school	MS Office	20	Spring	\$138.00	Junior
<input type="checkbox"/>	Jane Doe	Female		Teresa's school	Winter Sessions	52		\$0.00	
<input type="checkbox"/>	Helen Sage	Female	Nicole Sage	Teresa's school	Winter Sessions	32		\$0.00	
<input type="checkbox"/>	Samantha Xu	Female	Anila Green	Teresa's school	Winter Sessions	20		\$0.00	

Session list order

Previously, on a season's **Sessions** page, sessions could be ordered by the session **Start date**, but sessions on the same date were randomly ordered.

Now, sessions can be ordered by the session **Start date** and then start time, so that sessions on the same date are ordered by their start times with overnight sessions listed first.

Fashion 101
View another season

Home > Fashion 101 > Sessions

Dashboard
Sessions
Coupons
Reports
Supplemental forms (2)
Group assignments
Waitlist

Sessions
Select multiple
Sort Start date Ascending

testSession testSession
02/01/2018 - 02/28/2024
Trinity College - Spokane
Attendance tracking
Send email
Run reports

Overview
Revenue

2 Participants
Gender Female 2 (100%)
Male 0 (0%)
-1 Spots remaining
4 Waitlist registrations

Show revenue for All Sales
\$0.00 Total
Purchases
Session options Lunch 0

Registrations

Name	Age	Gender	Parent/Legal guardian	Session	Balance
Ela Z	16	Female	ELaine A	testSession testS...	\$0.00
Grace Kelly	27	Female		testSession testS...	\$0.00

*age is as of session start date
*balance includes Processing fee balance