



ACTIVE Reserve 3.4 Release Notes

Release Date	Tuesday, August 17 th , 2021
Release Overview	Cancel orders permission control Automatically create an ACTIVE passport account for an existing participant
Market/Strategic Goals	Product milestones and usability enhancements
Target Customers	Lite and Plus Customers

ACTIVE Reserve Release Notes

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ACTIVE Reserve Release Notes

New features

Cancel orders permission control

Agency owners and administrators can now configure whether an agency user can cancel orders by configuring the **Settings > User administration > System users > Invite new user** or **Edit a user > Other restrictions > User cannot make transactions or modify orders** checkbox:

Update the permissions and name of your user.

* First name

* Last name

Email address

* Role

- Administrator
User can access the entire system.
- Standard
User cannot access account settings or manage system users.
- Coach/Instructor
User cannot access account settings, manage system users or manually adjust prices.
- Limited
User cannot access financial reporting, account settings, manage system users, edit setups or custom segments.

Other restrictions

- User cannot make transactions or modify orders**
- Hide summary financial data
- Hide participant financial data
- User cannot configure automatic group assignment settings

* Season restriction

- All (no restriction)
- Select seasons

* Session restriction

- All (no restriction)
- Select sessions

Organization settings

Organization branding

Financial settings

GL codes

Social media

User administration

ACTIVE import tool

Discount manager

Fellowship One integration

JumpForward integration

Advanced settings

Locations and classrooms


Facility management

Custom translation

Thrive legacy report

Frequently asked questions

How do I edit user details?

If the **User cannot make transactions or modify orders** checkbox is NOT selected, then the agency user can see and click the **Reserve > Calendar > Lesson view** or **Instructor view > ** icon:

Facility view

Lesson view

Instructor view

Facility

Lessons

Instructors

Finance

Setup

Availability schedules

Complexes

Discounts

Reservation types

Style & appearance

Waivers

Beginner's French

	Sun 15	Mon 16	Tue 17	Wed 18	Thu 19	Fri 20	Sat 21
2 PM							
3 PM							
4 PM				Grace Kelly 4:00 PM - 6:00 PM	8/18/2021 - 8/18/2021 4:00 PM - 6:00 PM		Grace Kelly 4:00 PM - 6:00 PM
5 PM							
6 PM							

Lesson name: Beginner's French

Participant: Grace Kelly

Phone number: 1518445932

Email: z@test.com

Instructor: John Doe

Order ID: D-0000H11K

ACTIVE Reserve Release Notes

Automatically create an ACTIVE Passport account for an existing participant

If a participant has already been registered in Camp and Class Manager (CCM) via Front Desk Registration (FDR) but has not completed the ACTIVE Passport account creation process, then when this participant registers (using the same email address) in the Reserve CUI, an ACTIVE Passport account will be created automatically for this participant.