



Product Release Notes for ACTIVEWorks – February 15, 2022

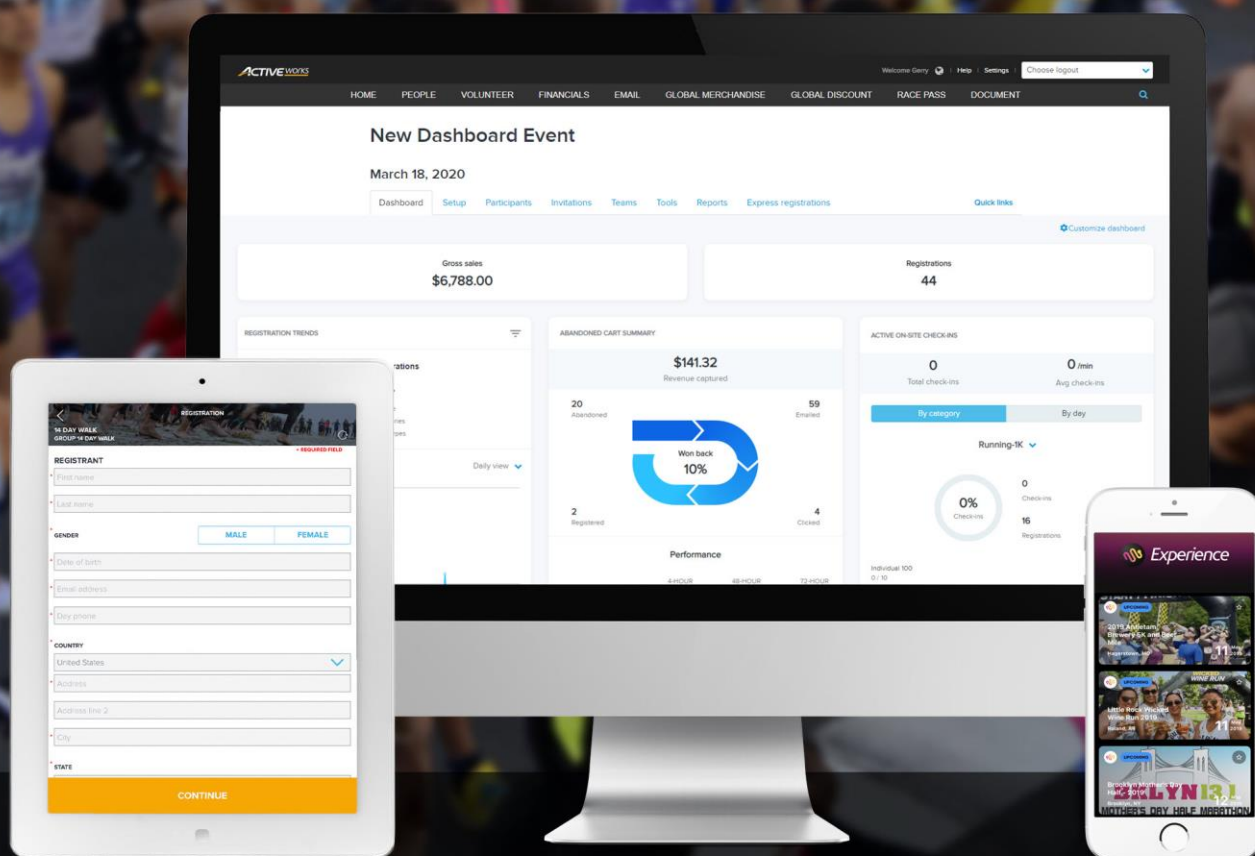


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Registration workflow: legal guardian information enhancements

In the post registration flow, your customers will receive a notification email from ACTIVEWorks Endurance (which is brandable) to review and sign waivers. To add clarity where they register on behalf of participants under 18, the notification email has been enhanced to be more instructive; it now reads:

The screenshot shows an email template with the ACTIVE logo at the top. The body of the email is as follows:

Dear {Name of Purchaser/Legal Guardian},

Thanks for registering {name of child} for [Winter sports with all type](#). You as legal guardian must sign all waivers to allow {first name of child} to participate in this event. So please click on the following link to complete the registration process.

[Sign your waivers](#)

Please review the waivers, then add YOUR (the legal guardian's) exact details as per when you registered for the event.

Thank you!

Clicking **Sign your waivers** opens a new waivers page. The descriptions for signing waivers/agreements as a legal guardian and collection of guardian information have been enhanced:

The screenshot shows a web page titled 'Winter sports with all types - Duathlon-2-mile run/10-mile bike/2-mile run - Individual Age group/open {name of child}'. The page is for 'Sign Waivers and Agreements'. It includes a language dropdown set to 'English (United States)'. The main heading is 'Winter sports with all types - Duathlon-2-mile run/10-mile bike/2-mile run - Individual Age group/open {name of child}'. Below this is the section 'Sign Waivers and Agreements'. A note states: 'Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the registration process.' There is a checkbox labeled 'I as legal guardian agree to the Waiver and agreements'. Below this is a statement: 'By entering my name below, I assert that I have reviewed and agree to all of the waivers and agreements I have selected above.' There is a field for 'Electronic signature'. Below this is a section titled 'Confirm Legal Guardian Personal Information' which contains three fields: 'Last name', 'Email address', and 'Date of birth' (with a placeholder 'M/d/yyyy'). At the bottom is a 'Submit' button.



USA Triathlon (USAT) sanctioned event enhancement

In the registration flow of a USAT-sanctioned event, your non-participating team captains are no longer required to purchase a USAT membership. This enhancement of the existing flow is designed to improve your customers' experience.

Example:

In the registration flow, when a customer registers as a **Non-participating team captain**, the **USAT SANCTIONING** section is no longer displayed:

The screenshot shows the 'Run for fun' registration page. The 'Running-5K' category is selected. The 'Individual Age group/open' option is priced at \$10.00. The 'Non-participating team captain' option is priced at \$3.00 and is highlighted with a red box. Below the options, there is a note: 'Ages 60 and under as of 8/2/2021'.

The screenshot shows the 'USAT SANCTIONING' section. It includes a warning message: 'WARNING: READ CAREFULLY. THIS AGREEMENT INCLUDES A RELEASE OF LIABILITY AND WAIVER OF LEGAL RIGHTS AND DEPRIVES YOU OF THE RIGHT TO SUE USA TRIATHLON AND OTHER PARTIES. DO NOT SIGN THIS AGREEMENT UNLESS YOU HAVE READ IT IN ITS ENTIRETY. SEEK THE ADVICE OF LEGAL COUNSEL IF YOU ARE UNSURE OF ITS EFFECT.' Below the warning is a 'Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement' section.

Note: You can configure a **Price type: Non-participating team captain** as follows:

The screenshot shows the 'Registration categories' page. The 'Running-5K' category is selected. The 'Non-participating team captain' category is highlighted with a red box. The page shows the category type, distance, and price for each category. The 'Non-participating team captain' category has a price type of 'Non-participating team captain' and a price of \$3.00.



Order cancellation page enhancements

In the order cancellation flow (in an event's home page > **Participants** > a participant > **Actions** > **Cancel**), the **Cancel order** and **Review modified item** page layouts have been enhanced:

- Added **Participant** and **Registration ID** labels.
- Adjusted alignments and font sizes.

Cancel order

Select the items you would like to cancel below and continue. Canceled items will be returned to inventory. ?

Order ?

<input checked="" type="checkbox"/> ITEMS	PRICE	REFUND AMOUNT	QUANTITY	SUBTOTAL
<input checked="" type="checkbox"/> Run for fun - Running-5K - Individual Age group/open - George Wong Participant: George Wong Registration ID: R-10PT41GP2F9	\$10.00	8.00 USD	1	\$10.00 -\$8.00
<input checked="" type="checkbox"/> Included t-shirt - Small	\$0.00	0.00 USD	1	\$0.00
<input checked="" type="checkbox"/> Pants - Small	\$8.00	0.00 USD	1	\$8.00
Canceled:				\$18.00
Cancellation fee: ?				\$10.00
Refund total: ?				-\$8.00

Review modified items



Please review the items below. To complete your transaction, click next. ?

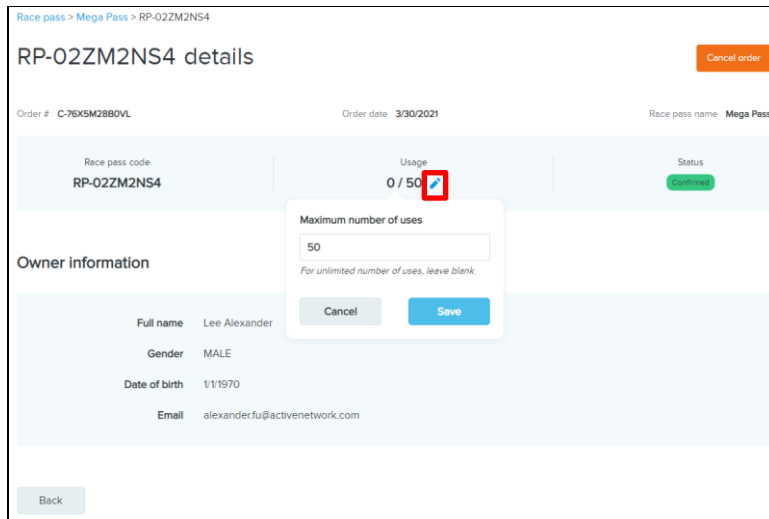
Order ?

ITEMS	PRICE	QUANTITY	SUBTOTAL
Run for fun - Running-5K - Individual Age group/open - George Wong Participant: George Wong Registration ID: R-10PT41GP2F9	\$10.00	-1	-\$10.00
Included t-shirt - Small	\$0.00	-1	\$0.00
Pants - Small	\$8.00	-1	-\$8.00
SUBTOTAL:			-\$18.00
CANCELLATION FEE: ?			\$10.00
TOTAL:			-\$8.00



Race pass: edit usages

You can now edit the maximum number of race pass (an Elite-tier feature) usages for a specific owner by clicking the **RACE PASS > Race pass** tab > name of a race pass > **VIEW OWNERS**  > corresponding race pass code > **Usage** >  icon:

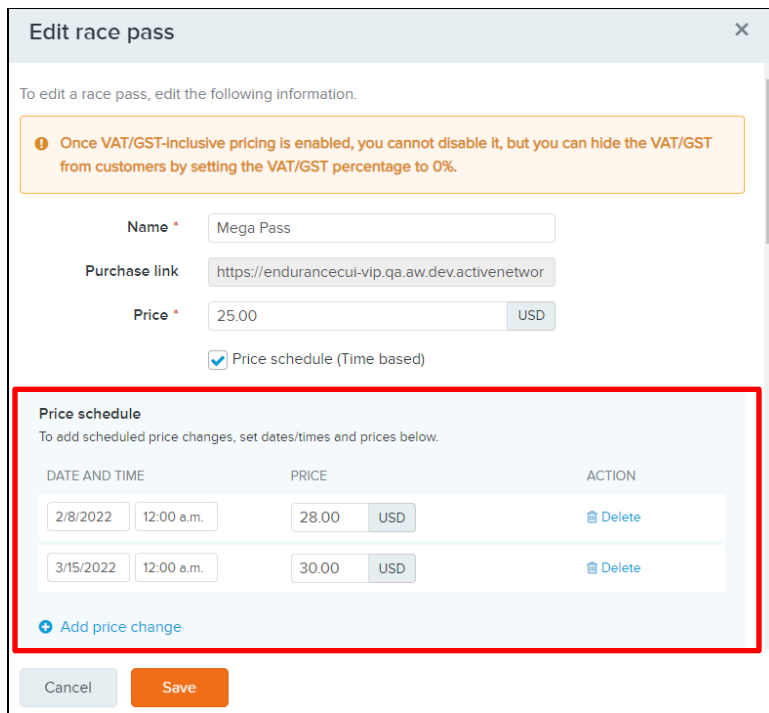


The screenshot shows the 'RP-02ZM2NS4 details' page. At the top, there's a breadcrumb trail: 'Race pass > Mega Pass > RP-02ZM2NS4'. Below this, the page title is 'RP-02ZM2NS4 details'. There are three tabs: 'Race pass code', 'Usage', and 'Status'. The 'Usage' tab is selected, showing '0 / 50' with a pencil icon. A modal is open for editing the 'Maximum number of uses', with a text input field containing '50' and a 'Save' button. The modal also has a 'Cancel' button and a note: 'For unlimited number of uses, leave blank.' Below the modal, the 'Owner information' section is visible, showing details for Lee Alexander.

Field	Value
Order #	C-76X5M2880VL
Order date	3/30/2021
Race pass name	Mega Pass
Race pass code	RP-02ZM2NS4
Usage	0 / 50
Status	Completed
Full name	Lee Alexander
Gender	MALE
Date of birth	1/1/1970
Email	alexanderfu@activenetwork.com

Race pass: configure price schedule

As an event organizer, you may wish to sell more race passes (an Elite-tier feature) for entire seasons of events. To enable sales as well as to account for remaining time in the season, you can now configure a price schedule (based on dates and times) for each race pass by ticking the **RACE PASS > Race pass** tab > a race pass name link > **Price schedule (Time based)** checkbox:



The screenshot shows the 'Edit race pass' form. It has a title bar 'Edit race pass' with a close button. Below the title bar, there's a message: 'To edit a race pass, edit the following information.' There's a warning box: 'Once VAT/GST-inclusive pricing is enabled, you cannot disable it, but you can hide the VAT/GST from customers by setting the VAT/GST percentage to 0%.' The form has several fields: 'Name' (Mega Pass), 'Purchase link' (https://endurancecul-vip.qa.aw.dev.activenetwork), 'Price' (25.00 USD), and a checkbox for 'Price schedule (Time based)' which is checked. Below this, there's a section titled 'Price schedule' with a sub-header 'To add scheduled price changes, set dates/times and prices below.' It contains a table with two rows of scheduled price changes. At the bottom of the table, there's a button 'Add price change'. The form also has 'Cancel' and 'Save' buttons at the bottom.

DATE AND TIME		PRICE	ACTION
2/8/2022	12:00 a.m.	28.00 USD	Delete
3/15/2022	12:00 a.m.	30.00 USD	Delete




In **Price schedule**, enter the **DATE AND TIMES** after which **PRICES** are applicable (to add more prices, click **Add price change**). After a scheduled date and time, the race pass will be sold at the corresponding price.

An example of where you might adjust race pass prices based on date is if you have a 2023 season race pass option e.g. 10 uses for 10 races, you might want to automatically drop the price of the 2023 season pass the day after each race in your calendar. You can set it up in 2022 when you start selling the 2023 season and then forget about it.

Another example might be where you want to aggressively incentivize sales of your race pass on certain days of the year, e.g. Global Running Day or around a seasonal holiday. You can set up the price schedule now and then forget about it.

Creating efficiencies is central to these enhancements, now you can publish a limited number of race passes in ACTIVEWorks Endurance, schedule their prices to change as required and then manage everyone on those same race passes. *This new price schedule feature is also available for all your existing race passes currently on sale.*

Race pass: order cancellation page enhancements

In the race pass (an Elite-tier feature) order cancellation flow (in the **RACE PASS > Race pass** tab > name of a race pass > **VIEW OWNERS**  > corresponding race pass code > **Cancel order**), the **Cancel order** and **Review modified item** page layouts have the same enhancements as for registration cancellations (described above in [Error! Reference source not found. Order cancellation page enhancements](#)):

- Added **Participant** and **Registration ID** labels.
- Adjusted alignments and font sizes.



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