



Tue icloud Dec 16, 2025

Product Release Notes for ACTIVEWorks – Dec 16, 2025

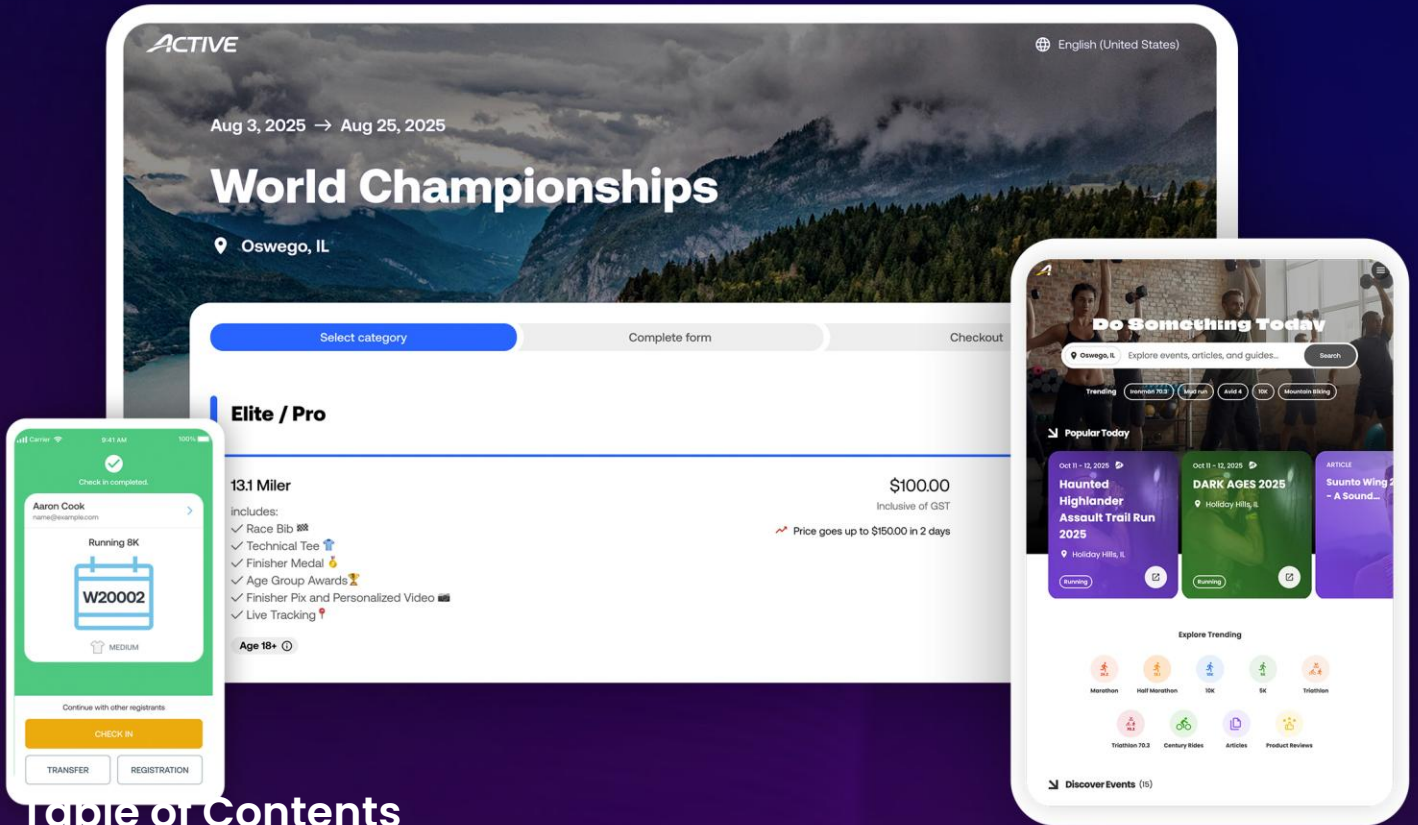


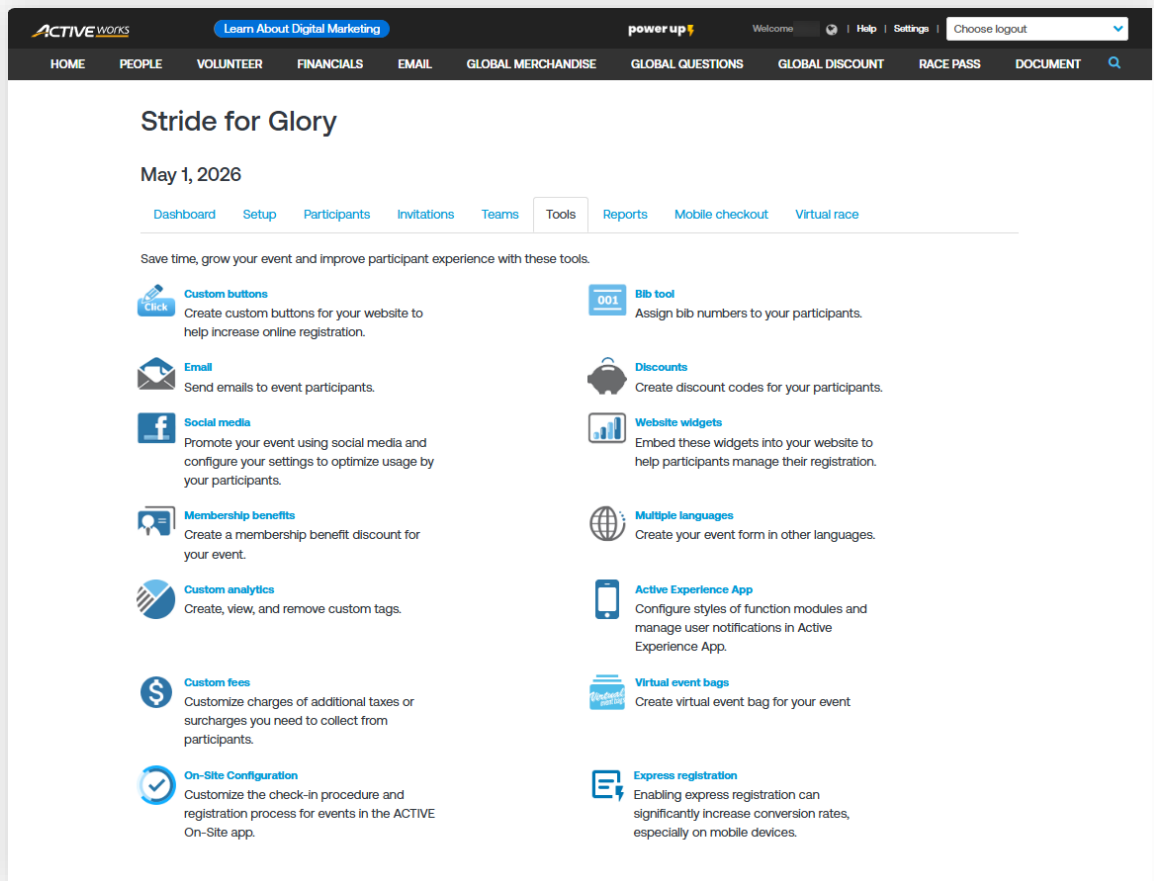
Table of Contents

Creating express registration links 2



Creating express registration links

Staff users can now create express registration links using the AUI > select an event > **Tools** tab > **Express registration** link, so that registrants can now complete registration quickly and fill out the full form later.



- To create an express registration link:
 1. In the **Manage links** tab, click the **Create links** button:



ACTIVE works Learn About Digital Marketing power up Welcome | [Help](#) | [Settings](#) | [Choose logout](#)

HOME PEOPLE VOLUNTEER FINANCIALS EMAIL GLOBAL MERCHANDISE GLOBAL QUESTIONS GLOBAL DISCOUNT RACE PASS DOCUMENT

Stride for Glory

May 1, 2026

[Dashboard](#) [Setup](#) [Participants](#) [Invitations](#) [Teams](#) [Tools](#) [Reports](#) [Mobile checkout](#) [Virtual race](#)

Express registration

By allowing users to complete registration quickly and fill out optional forms later.

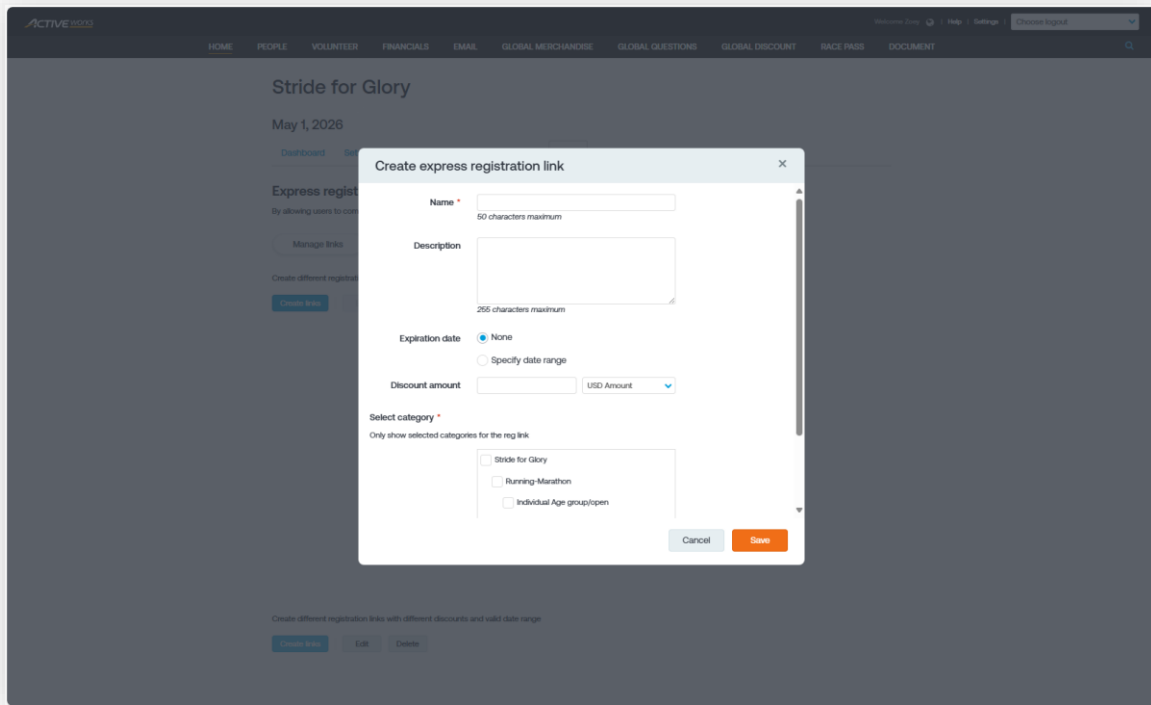
[Manage links](#) [Manage form/add-ons](#) [Participants with incomplete form](#)



Create different registration links with different discounts and valid date range

[Create links](#) [Edit](#) [Delete](#)

	NAME	DISCOUNT	EFFECTIVE DATE RANGE	REGISTRATION PROCESSED	STATUS	
<input type="checkbox"/>	🍁 Golden Leaves Sale 🍁	\$5.00	10/9/2025 - 12/18/2025	1	Active	📄 📄
<input type="checkbox"/>	Autumn special offer	5%	10/17/2025 - 12/1/2025	1	Inactive	📄 📄

- 2. In the **Create express registration link** popup, enter the **Name** of the registration link, and select the desired categories for express registration. Optionally enter the **Description** and specify the start date and end date and **Discount amount**. Click **Save** to create a link.



- In the **Manage links** tab:
 - To edit an express registration link, select the registration link and click the **Edit** button.
 - To delete an express registration link, select the registration link and click the **Delete** button.
 - To copy an express registration link, click the copy  icon.
 - To view the express registration QR code, click the QR code  icon.



ACTIVE works [Learn About Digital Marketing](#) power up Welcome | [Help](#) | [Settings](#) Choose logout

HOME PEOPLE VOLUNTEER FINANCIALS EMAIL GLOBAL MERCHANDISE GLOBAL QUESTIONS GLOBAL DISCOUNT RACE PASS DOCUMENT

Stride for Glory

May 1, 2026

[Dashboard](#) [Setup](#) [Participants](#) [Invitations](#) [Teams](#) [Tools](#) [Reports](#) [Mobile checkout](#) [Virtual race](#)

Express registration

By allowing users to complete registration quickly and fill out optional forms later.

[Manage links](#) [Manage form/add-ons](#) [Participants with incomplete form](#)

Create different registration links with different discounts and valid date range

[Create links](#) [Edit](#) [Delete](#)

	NAME	DISCOUNT	EFFECTIVE DATE RANGE	REGISTRATION PROCESSED	STATUS	
<input checked="" type="checkbox"/>	Golden Leaves Sale	\$5.00	10/9/2025 - 12/18/2025	1	Active	Copy Grid
<input type="checkbox"/>	Autumn special offer	5%	10/17/2025 - 12/1/2025	1	Inactive	Copy Grid

- In the **Manage form/add-ons** tab, to customize the fields that must be filled in the express registration form, select the checkboxes accordingly:



ACTIVE works [Learn About Digital Marketing](#) **power up!** Welcome [user] | [Help](#) | [Settings](#) | [Choose logout](#)

HOME PEOPLE VOLUNTEER FINANCIALS EMAIL GLOBAL MERCHANDISE GLOBAL QUESTIONS GLOBAL DISCOUNT RACE PASS DOCUMENT

Stride for Glory

May 1, 2026

[Dashboard](#) [Setup](#) [Participants](#) [Invitations](#) [Teams](#) **Tools** [Reports](#) [Mobile checkout](#) [Virtual race](#)

Express registration

By allowing users to complete registration quickly and fill out optional forms later.

[Manage links](#) **Manage form/add-ons** [Participants with incomplete form](#)

Participant information

Select the questions participants must answer during express registration. Any remaining form questions can be completed later.

Participant name *

Gender * Female Male

Date of birth *

Email address *

Day phone * -

Merchandise

Decide which merchandise is displayed to consumers during express registration.

Included t-shirt * Small \$20.00 Medium \$20.00

[Save](#)

- To send registrants a reminder email to complete the full registration, select the participants and click **Send reminder email**.



ACTIVE WORKS [Learn About Digital Marketing](#) power up Welcome | [Help](#) | [Settings](#) | [Choose logout](#)

HOME PEOPLE VOLUNTEER FINANCIALS EMAIL GLOBAL MERCHANDISE GLOBAL QUESTIONS GLOBAL DISCOUNT RACE PASS DOCUMENT

Stride for Glory

May 1, 2026

[Dashboard](#) [Setup](#) [Participants](#) [Invitations](#) [Teams](#) **Tools** [Reports](#) [Mobile checkout](#) [Virtual race](#)

Express registration

By allowing users to complete registration quickly and fill out optional forms later.

[Manage links](#) [Manage form/add-ons](#) **Participants with Incomplete form**

[Send reminder email](#) Search by: All [Search](#)

<input type="checkbox"/>	NAME	GENDER	DOB	EMAIL ADDRESS	CATEGORY	PRICE TYPE	LAST EMAIL SENT
<input type="checkbox"/>	Doe, Jane	Female	2/5/1997com	Running-Half marathon	Individual Age group/open	11/13/2025 5:56 pm

Total: 1



Send reminder email

To: {Participant's email}

From: {Organization name} .com

Reply to: * .com

Subject: * Incomplete registration for {event name} - {cat}

Finish your registration

Hi {Participant},

Your registration for **{Event name}** is almost complete.

You've selected **{Category name}** - **{Price type name}**, and just need to finish your registration to confirm your spot.

We look forward to seeing you there!

Please use the following code to securely access the link to finish your registration details:

{Verification code}

[Complete my registration](#)

CHECK IN QR CODE

Event details

{Event name} - {Category name} - {Price type name}
Date: {Category start date}
Location: {Category location}

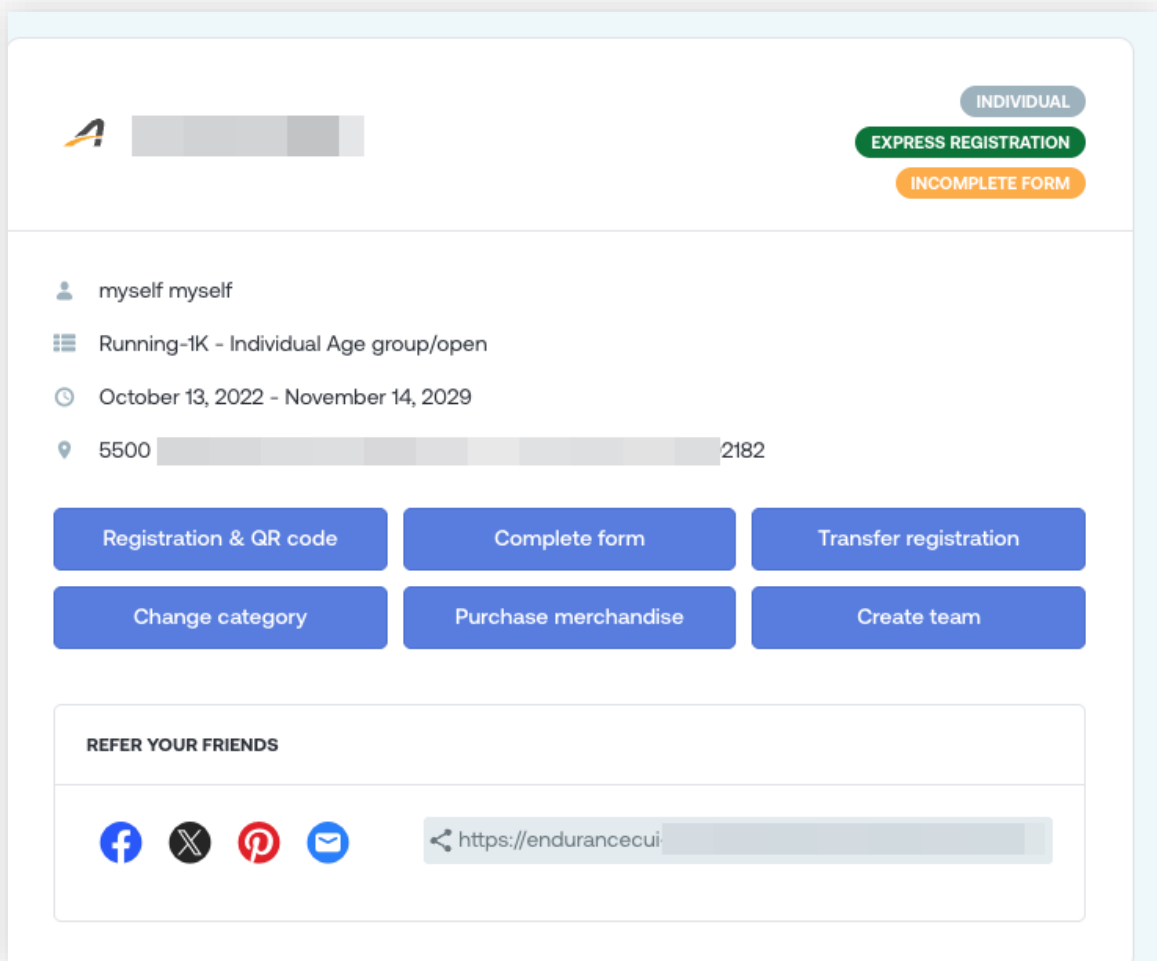
[View My Events](#)

[Cancel](#) [Send](#)



To complete the express registration process, registrants can click the **Complete registration** link in the Reminder email or the **Complete registration** button in MyEvents:

- For all express registration tickets in MyEvents:
 - If the express registration form is incomplete, the system displays an **“Incomplete form”** tag. Registrants can click **Complete form** to complete the registration.



- If the express registration is completed, registrants can click **Edit registration** to make changes.
- Both buttons are hidden 10 days after the event's end.
- The system also sends a reminder email to registrants, which includes a link displaying all event categories and price types. Registrants can complete the full registration form by:
 1. Clicking the **Complete my registration** button.
 2. Entering the verification code.
 3. Completing the remaining fields.



Incomplete registration for Stride for Glory - Running-Marathon

To: [redacted].com

Expires 12/3/2032

Retention Policy Active Network Default Retention Policy (7 years)

ⓘ If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Finish your registration

Hi [redacted]

Your registration for **Stride for Glory** is almost complete.


You've selected **Running-Marathon - Individual Age group/open**, and just need to finish your registration to confirm your spot.

We look forward to seeing you there!

Please use the following code to securely access the link to finish your registration details:


NeNmFX

[Complete my registration](#)


CHECK IN QR CODE

Registration ID
R-10PT44XP20F

Event details
Stride for Glory - Running-Marathon - Individual Age group/open
Date: May 1, 2026
Location: address, LA, California, 12345, United States



To add merchandise, join or create a team, or make changes to your registration, please log in to your ACTIVE My Events account.

If you have questions, you can reach me at [redacted].com.

Looking forward to having you join us!
286964
[redacted].com

After completing the full registration form, the registrants will receive a confirmation email.